



*American Legion Auxiliary – Department of Minnesota
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FINANCE

September 2016

This is the time of year to concentrate on a budget for your Unit. Get your finance committee or executive committee members together to start planning for the year.

Take a couple of simple steps:

1. Review the expected income.
2. Look at last year's expenditures and make a list of those you want to donate to again this year.
3. Check your Unit Guide and see if the donations chosen are to our own Auxiliary programs.
4. If it looks like you're going to fall short, plan on setting up some fundraisers throughout the year.

Remember your budget is only a guide to lead your Unit or District through the year ahead

In addition to developing your budget, remember all Units and Districts are required to file a form 990 annually with the IRS.

“Thank a Veteran, All Gave Some, Some Gave All”

Finance Chairman,

Deb Rottman