



Department of Minnesota
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I know many unit presidents may not need this information, but there may be some new unit presidents that would welcome information on election of officers.

THE ELECTION

Prior to the election, the Chair (President) must call for further nominations from the floor for the elected offices.

The following format is taken from Robert's Rules of Order

Chair: For President, _____ is nominated by the nominating committee. Are there any further nominations for President? [If a member nominates another person, the chair repeats the name of that person] _____ is nominated. Are there any further nominations?

It is not necessary to repeat three times, you just need to be certain that there are no more nominations. The Chair (President) states the following:

Chair: Are there any further nominations for President?... [pause] If not...[pause], nominations are closed.

This process is the same for the other elected offices in the unit.

- First Vice President**
- Second Vice President**
- Treasurer**
- Sergeant-at-Arms**
- Two members of the Executive Committee**

Once the nomination process is complete you MUST elect the officers.

If only one person is nominated, the chair, simply declares that the nominee is elected.

Chair: There being only one nominee for the office of President, the Chair declares ____ (name of person) ____ duly elected President.

This should be repeated for the other offices

- First Vice President**
- Second Vice President**
- Treasurer**

Sergeant-at-Arms

Two members of the Executive Committee

If you have more than one person nominated for an office you may have a ballot for that office only.

The President appoints tellers – at least three members. Tellers distribute the ballots. After all have had the opportunity to vote, the Chair (President) says: “Have all voted who wish to do so?” She declares the polls closed and directs the tellers to collect the ballots, retire and count them.

The Chair (President) calls for the report of the tellers.

Chairman of the tellers reports, giving the total number of votes cast, the number required for election (majority/plurality), and gives the number of votes each candidate received and the number of illegal or blank votes.

After the report of the tellers, the Chair (President) will repeat the results and declare a winner

Chair: For President ___(name of person)_ has received a plurality of votes and the Chair declares ___(name of person)_____ duly elected President.

Congratulations!!! You have elected new officers for the coming Auxiliary year😊

I know many units continue to have the same officers as the previous year, but it is important to have an election. It can be a very simple process, but a satisfying one that says your member want you to continue in the position and you have their support.

Please feel free to contact me with any questions