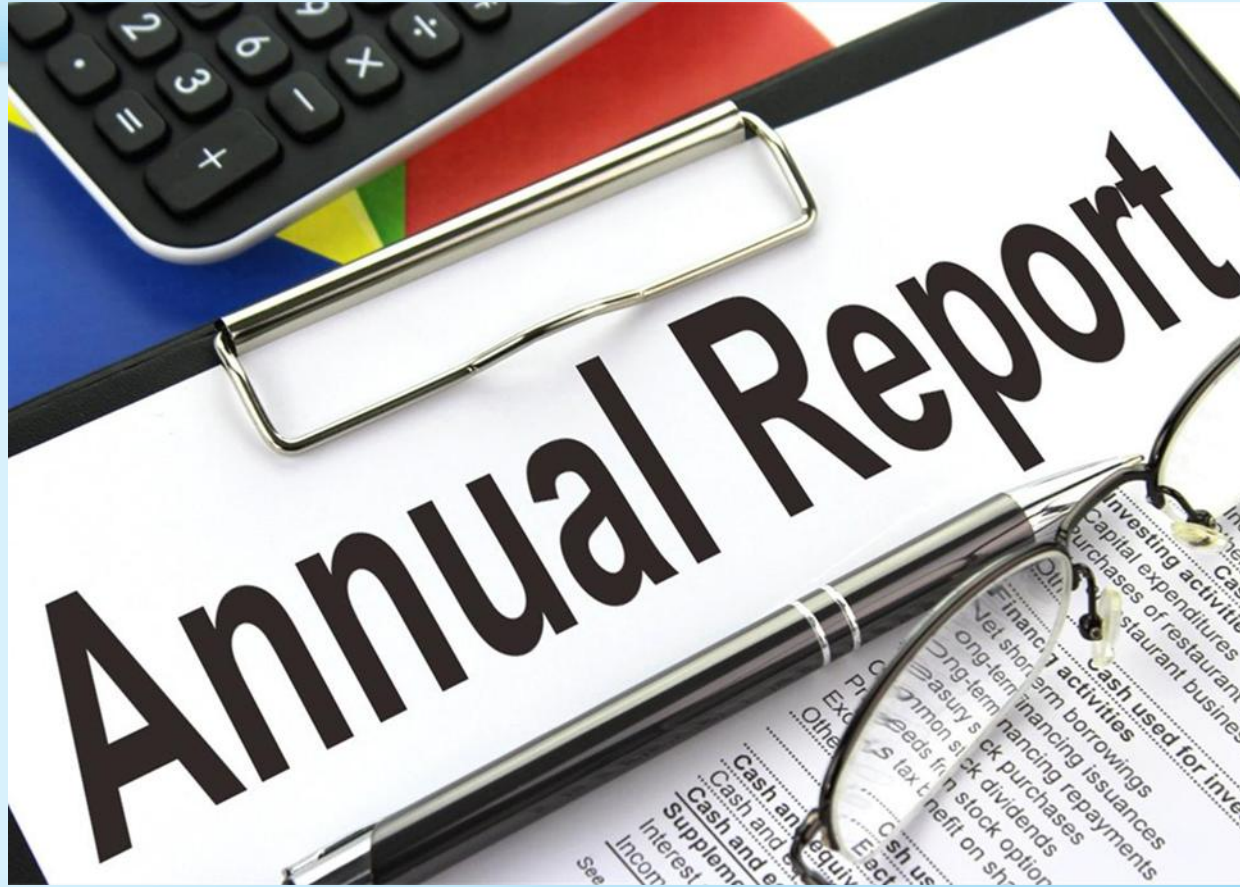




**Department of Minnesota
2025-2026
Annual Reporting**

Promoting our Mission
by Working our Programs

Department of Minnesota



Why do a zoom?





Challenge

- 1) What advice would you give to someone new to doing annual reports?
- 2) What has helped you doing reports?
- 3) Any other advice you would like to share.

Why annual reports are important



Statistics from 2024-2025

Impact Numbers Report

	REPORTED
Total Volunteer Hours x \$34.79*	\$400,409,180
Dollars raised/spent for Veterans, Military & Families	\$266,807,885
Dollars raised/spent for Youth, Scholarships, Communities	\$114,329,234
Subtotal	\$781,546,299

	ADDITIONAL ASSETS
ALA budget net expenses including gifts in kind/contributed services to ALAF	\$13,224,141
ALA net assets without donor restrictions	\$38,966,966
ALA Foundation budget net expenses less GIK	\$524,798
ALA Foundation net assets with and without donor restrictions	\$13,401
TOTAL IMPACT OF VOLUNTEER SERVICE & CONTRIBUTIONS	\$834,275,605

*<https://independentsector.org/resource/value-of-volunteer-time/>

Service for Veterans/Military/Families

REPORTED

Number of veterans/active duty/reserve
military served

664,759

Number of military families served

241,801

Number of youth served

399,604

Dollars Raised/Spent on Veterans, Military, & Their Families

REPORTED

Veterans/active duty/reserve (includes amount paid to veteran poppy makers)	\$256,622,953
In-kind donations	\$2,218,250
\$ raised from poppies or poppy items distributed	\$2,332,128
Military families	\$5,634,554
Total Dollars Raised/Spent	\$266,807,885

Volunteer Hours

	REPORTED
Hours serving veterans/military	7,744,039
Hours served in VA facilities	90,830
Hours serving family support	800,648
Hours serving youth development	381,817
Hours for ALA Girls State	623,078
Hours for community	1,868,906
Total Volunteer Hours	11,509,318

Dollars Raised/Spent on Youth, Scholarships, Community

REPORTED

Youth Support	
Dollars spent on goods for youth activities	\$35,338,933
Dollars of direct aid to needy children (cash aid)	\$464,809
All other C&Y expenses	\$4,377,812
Contributions to other child charities	\$940,457
ALA Girls State	\$12,096,141
Scholarships	\$8,742,676
Community	\$52,368,406
Total Youth, Scholarships, & Community	\$114,329,234

Percentage Reporting

Only 42% of the units
nationally reported in 2024-2025

Department Program Reports

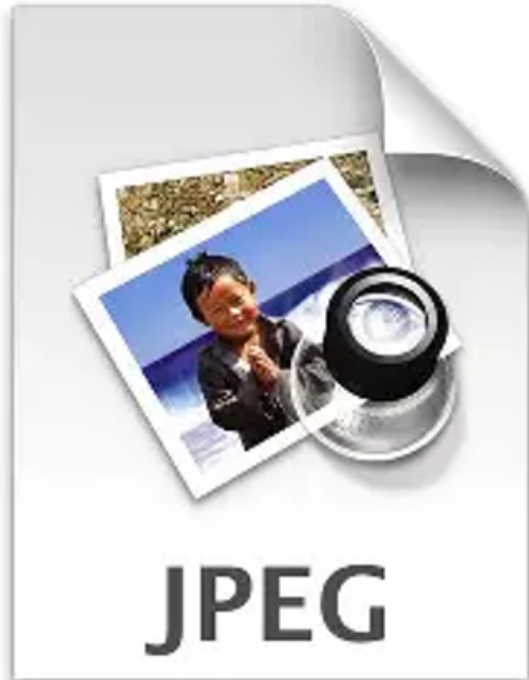


Americanism
Community Service
Gift Shop
Junior Activities
Memorial
Poppy

Auxiliary Emergency Fund
Constitution and Standing Rules
Girls State
Leadership
National Security
Public Relations
Veterans Affairs & Rehabilitation

Children & Youth
Education
History
Legislation
Past Presidents Parley
Risk & Compliance

April 1, 2025, through March 31, 2026



Important to send the best
quality pictures to our
Department Chairman.

Send via JPEG

Make the platform remarks
at National Convention!

Year End Impact Reports

1. Our ALA Service for Veterans/Active-Duty/Reserve Military

	Service for Veterans/Military	Obtain Total From	Member	Unit	Total
Line 1	Total hours members volunteered	Member Form Line 1		N/A	
Line 2	Total dollars spent	Member Form Line 2	\$	\$	\$
Line 3	Total number of veterans/military assisted	Member Form Line 3			
Line 4	Total number of "Veterans in Community Schools" presentations facilitated	Member Form Line 4			
Line 5	Value of in-kind donations received*	Unit Records	N/A	\$	\$
Line 6	Number of poppies or poppy items distributed	Unit Records	N/A		
Line 7	Dollars raised from poppies	Unit Records	N/A	\$	\$

*Estimated cash value of non-cash donations from **NON-MEMBERS** of goods (like paper goods, clothing) or services (like pro-bono CPA services from a local firm)

3. Our ALA Service for Youth

	Service for Children & Youth	Obtain Total From	Member	Unit	Total
Line 11	Total hours for ALA Girls State	Member Form Line 8		N/A	
Line 12	Dollars spent for ALA Girls State	Unit Records	N/A	\$	\$
Line 13	Total hours for other Legion Family youth activities	Member Form Line 9		N/A	
Line 14	Dollars spent on goods for youth activities	Member Form Line 10	\$	\$	\$
Line 15	Dollar amount of direct cash aid to help a needy child	Member Form Line 11	\$	\$	\$
Line 16	All other UNIT expenses (parties, dinners, paper goods, trophies)	Unit Records	N/A	\$	\$
Line 17	Total number of children/youth served	Member Form Line 12			
Line 18	Donations to all other child service charities	Member Form Line 13	\$	\$	\$

2. Our ALA Service for Military Families

	Service for Military Families	Obtain Total From	Member	Unit	Total
Line 8	Total hours members volunteered	Member Form Line 5		N/A	
Line 9	Total dollars spent	Member Form Line 6	\$	\$	\$
Line 10	Number of military families served	Member Form Line 7			

4. Our Service Representing the ALA in Our Community

	For any service not included in Sections 1-3	Obtain Total From	Member	Unit	Total
Line 19	Total number of hours	Member Form Line 14		N/A	
Line 20	Total dollars spent	Member Form Line 15	\$	\$	\$

5. Scholarships Presented/Awarded by Our Unit

	Scholarships	Obtain from	Total
Line 21	Number of unit scholarships presented/awarded	Unit Records	
Line 22	Total dollar amount of unit scholarships	Unit Records	\$
Line 23	Total dollar amount donated to department scholarships	Unit Records	\$

Resources for Reporting

Your fellow unit members

Your unit minutes

Your treasurers report

Your District Program Chairman

Your District President

Your Department Program Chairman

MNALA.org

ALAforVeterans.org

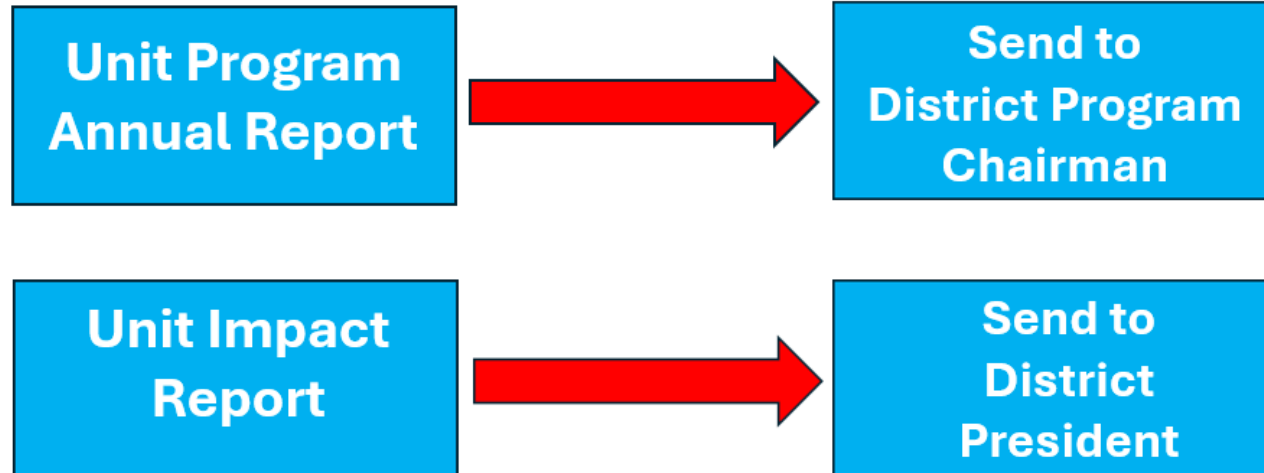
Your Department Officers



Some common mistakes



Unit Reporting



Due April 15, 2026

Awards

District Awards

Department Awards



Awards

National Awards

ALAforVeterans.org

Go to your member portal
ALA National Committees

Awards and Reporting

National Report Award Form

National President's Award for
Excellence

Salute to Servicemembers
Award

Unit Member of the Year

Junior Member of the Year

National Awards Listing

Annual Impact Report

Department Certificates of Merit



This year Certificates of Merit will be awarded to Units for outstanding work in:

Americanism

Auxiliary Emergency Fund

Children and Youth

Community Service

Education

History (both Senior and Junior)

Veterans Affairs and Rehabilitation

Legislative

National Security

Past Presidents Parley

Poppy

Public Relations

Junior Activities

Leadership

2025-2026
Department President's
Award of Excellence

National President's Award for Excellence



Mission Outreach Programs

Americanism Children and Youth Community Service Education
ALA Girls Nation Junior Activities Legislative National Security
Poppy Veterans Affairs & Rehabilitation.

Your UNIT can win this award by highlighting the amazing work accomplished while working at least three (3) of our Mission Outreach Programs.

A maximum of five (5) Unit winners.

Questions

Start here > District Program Chairman

Next > The Department Program Chairman

Still need help? Contact Department President Robin

Lastly ... Department Office

Challenge

- 1) What advice would you give to someone new to doing annual reports?
- 2) What has helped you doing reports?
- 3) Any other advice you would like to share.

Thank you



Promoting our Mission
by Working our Programs

Department of Minnesota

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