

2020 – 2021 PLAQUES & AWARDS

Please distribute the attached Plaques and Awards list to the appropriate Chairmen immediately. The awards are categorized by program chairmanship for easy distribution. Because awards change each year, be certain you use this year's list to enter competition.

All entries into Department or National competition must be submitted to the Department Chairman by the Unit.

1. The Unit should submit all entries for Department or National competition to the corresponding Department Chairmen.
2. Each entry must be identified as to what award the Unit is applying for and its program. Example: Vanlandingham Plaque = Poppy Program
3. An entry form may be used but is NOT required. If you do not use the attached form, you must at the very least identify which Plaque/award competition you are entering and include the name and number of the Unit along with any other information required by the contest rules.
4. A SEPARATE entry is required for each award that you apply for. Units must submit separate narrative reports if they wish to enter both the department and National competition even though the reports are identical unless the rules state that the Department winner is to be forwarded for National competition.
5. All entries must be in ADDITION to the Unit's annual report. A narrative attached to the white copy of the annual report will be considered as PART of the annual report and WILL NOT be considered as a plaque or award entry.
6. Follow the rules as written by the Department Chairman, i.e. narrative, number of words, folder, pictures, Copy of Unit annual report, etc.
7. A unit entering either a Senior or Junior history for competition must submit an EXTRA copy of that history, just as with other plaque and award entries.
8. Only those entries that are postmarked **no later than April 15th** will be considered as entries for a plaque or an award, unless otherwise stated in the rules. All entries should be identified giving the name of the Unit, Unit location, name address of the Unit President and/or Chairman and the specific competition for which it is being entered.

DEPARTMENT CITATIONS

Department citations will be presented to Units that meet the following requirements:

- Membership goal reached by April 15th
- A complete set of annual reports has been submitted to the Department Office by April 15th

CERTIFICATES OF MERIT

Certificates of Merit will be awarded to Units by the Department Chairmen for the most outstanding work based on your annual reports (History citation will be based on the submitted History, no annual report) in the following programs:

Americanism	Junior Activities	Past Presidents Parley
Children and Youth	Leadership	Poppy
Community Service	Legislation	Public Relations
Education	Memorial	Service to Veterans
History (Senior and Junior)	National Security	Veterans Affairs and Rehabilitation

Membership categories for Certificate of Merit

Senior – All Programs

- Up to 50 members
- 51 to 100 members
- 101 to 200 members
- 201 and up members

Junior – Histories only

- 1 to 15 members
- 16 to 30 members
- 31 to 45 members
- 40 and up members

JUDGING COMMENTS:

At the 1986 Department Convention, the following resolution was adopted:

- Resolved, That the official entry form now recommended by the Department Office include a comment section for use by the individuals judging all contests, including the Poppy Poster contest; and be it further
- Resolved, That a Unit's use of that form in entering a contest should constitute their Request for constructive comments.

The following form is to be used if you wish any comments or feedback on any entry. This form **MUST BE ATTACHED** to your entry in order to receive the judge's comments. You may duplicate this form or request Additional copies from the Department Office, or you may duplicate this one.

Please Note: These forms are not required to enter competition. They are only to use if you wish some constructive comments by the judge(s).

-----cut-me-here-----

JUDGING COMMENTS

Name of Plaque/Award _____

Entered by _____

Unit # _____ Unit Location _____

Name of Person Entering _____

Your entry was not considered because:

Although not a winter, your entry was excellent.

Additional Comments:

