

#1 Proposed Amendment to Standing Rules Article VII Finance Section 16 Finance3 – Conference and Conventions (Department & National (i)

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>The incoming Department President, incoming Membership Chairman and Incoming Department Secretary and Department Membership Coordinator may attend the Department Leadership National Conference in Indianapolis if one is held, and they desire to attend. Expenses not paid by National must be budgeted to be reimbursed under the National Leadership fund.</p>	<p>The incoming Department President, incoming Membership Chairman and Incoming Department Secretary and Department Membership Coordinator may attend the Department Leadership National Conference in Indianapolis if one is held, and they desire to attend. Expenses not paid by National must be budgeted to be reimbursed under the National Leadership fund.</p>	<p>The incoming Department President, incoming Membership Chairman and Incoming Department Secretary may attend the Department Leadership National Conference in Indianapolis if one is held, and they desire to attend. Expenses not paid by National must be budgeted to be reimbursed under the National Leadership fund.</p>

Proposed by: Department Finance Committee

Rationale: The Department Leadership Conference has changed focus and there is not a need to finance the Department Membership Coordinator to attend the conference. The change will become effective at the close of the 2025 Department Convention.

#2 Proposed Amendment to Standing Rules Article VII Finance Section 16 Finance – Conference and Conventions (Department & National (h))

Current Wording	Proposed Amendment	If Adopted, Will Read
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<p>The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include; mileage, registration, room, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training. Allowable expenses for all others listed above include, mileage, registration, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>	<p>The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include; mileage, transportation, registration, room, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training. Allowable expenses for all others listed above include, mileage, transportation, registration, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request. Gas and room receipts required with expense reimbursement request.</p>	<p>The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include transportation, registration, room. Allowable expenses for all others listed above include transportation, registration, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request. Gas and room receipts required with expense reimbursement request.</p>
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Proposed by: The Department Finance Committee

Rationale: There are times when a flight would be needed to attend the Northwestern Division Mission Training. This language will allow various ways to transport to the conference. All references to paying for meals are also deleted. The change will become effective at the close of the 2025 Department Convention.

#3 Proposed Amendment to Standing Rules Article VII Finance Section 16 Finance – Conference and Conventions (Department & National (g)

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>The Department President, Department Legislative Chairman and Department Veterans Affairs and Rehabilitation Chairman shall be financed to attend the Washington Conference only when the National American Legion Auxiliary participates. At which time the allowable expenses for the Legislative and Veterans Affairs and Rehabilitation Chairman shall include: transportation, registration, IRS per-diem and one-half the room rate. Allowable expenses for the Department President to include; transportation, registration, meals, and room. When the NEC meeting is held during this conference, the National Executive Committee person shall be given a stipend to attend the Washington Conference as budgeted by the Finance Committee when funding is not provided by National.</p>	<p>The Department President, Department Legislative Chairman and Department Veterans Affairs and Rehabilitation Chairman shall be financed to attend the Washington Conference only when the National American Legion Auxiliary participates. At which time the allowable expenses for the Legislative and Veterans Affairs and Rehabilitation Chairman shall include: transportation, registration, IRS per-diem and one-half the room rate. Allowable expenses for the Department President to include; transportation, registration, meals, and room. When the NEC meeting is held during this conference, the National Executive Committee person shall be given a stipend to attend the Washington Conference as budgeted by the Finance Committee when funding is not provided by National. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>	<p>The Department President shall be financed to attend the Washington Conference only when the National American Legion Auxiliary participates. At which time the allowable expenses for the Department President to include transportation, registration, meals, and room. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>

Proposed by: The Department Finance Committee

Rationale: The National American Legion Auxiliary has changed the way they are providing education at the Washington Conference. Only the Department President would be financed to attend and clarification of where the funds would be allocated from. The change will become effective at the close of the 2025 Department Convention.

#4 Proposed Amendment to Standing Rules Article VII Finance Section 16 Finance – Conference and Conventions (Department & National (e) (2)

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>A States Dinner ticket will be provided to the incoming and outgoing Department Commander and guest, incoming and outgoing SAL Detachment Commander and guest, Department Adjutant, Past National Commander(s), Past National SAL Commander(s) and incoming and outgoing Honorary Department Junior President not otherwise provided for by National.</p>	<p>A States Dinner ticket will be provided to the incoming and outgoing Department Commander and guest, incoming and outgoing SAL Detachment Commander and guest, the outgoing ALR Director, Department Adjutant, Past National Commander(s), Past National SAL Commander(s) and incoming and outgoing Honorary Department Junior President not otherwise provided for by National.</p>	<p>A States Dinner ticket will be provided to the outgoing Department Commander, outgoing SAL Detachment Commander, the outgoing ALR Director, Department Adjutant, Past National Commander(s), Past National SAL Commander(s) and outgoing Honorary Department Junior President not otherwise provided for by National.</p>

Proposed by: The Department Finance Committee

Rationale: The National Convention is for the outgoing elected officials and not the incoming. The change will become effective at the close of the 2025 Department Convention.

#5 Proposed Amendment to Standing Rules Article VII Finance Section 3

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>The annual Department dues shall be twelve dollars (\$12.00), effective in 2020 per senior member and three dollars and fifty cents (\$3.50) per Junior member payable to the Department Office along with the National dues. Twenty-five cents (\$.25) per member shall go to the American Legion Family Hospital Association, ten cents (\$.10) per member shall go to the Department Junior Conference Account. Twenty cents (\$.20) per member shall go to the Department National Leadership Fund until said account exceeds \$35,000.00. The funds will then divert to the Reserve account until the National Leadership Fund falls below \$20,000.00. At that time twenty cents (\$.20) per member will then again go to the National Leadership Fund until it reaches \$35,000.00 when it will again divert to the Reserve Account. The balance of the dues will inure to the General Operating Fund.</p>	<p>The annual Department dues shall be seventeen dollars (\$17.00) twelve dollars (\$12.00), effective in (2027) 2020 per senior member and three dollars and fifty cents (\$3.50) per Junior member payable to the Department Office along with the National dues. Twenty-five cents (\$.25) per member shall go to the American Legion Family Hospital Association, ten cents (\$.10) per member shall go to the Department Junior Conference Account. Twenty cents (\$.20) per member shall go to the Department National Leadership Fund until said account exceeds \$35,000.00. The funds will then divert to the Reserve account until the National Leadership Fund falls below \$20,000.00. At that time twenty cents (\$.20) per member will then again go to the National Leadership Fund until it reaches \$35,000.00 when it will again divert to the Reserve Account. The balance of the dues will inure to the General Operating Fund.</p>	<p>The annual Department dues shall be seventeen dollars (\$17.00), effective in (2027) per senior member and three dollars and fifty cents (\$3.50) per Junior member payable to the Department Office along with the National dues. Twenty-five cents (\$.25) per member shall go to the American Legion Family Hospital Association, ten cents (\$.10) per member shall go to the Department Junior Conference Account. Twenty cents (\$.20) per member shall go to the Department National Leadership Fund until said account exceeds \$35,000.00. The funds will then divert to the Reserve account until the National Leadership Fund falls below \$20,000.00. At that time twenty cents (\$.20) per member will then again go to the National Leadership Fund until it reaches \$35,000.00 when it will again divert to the Reserve Account. The balance of the dues will inure to the General Operating Fund.</p>

Proposed by: The Department Finance Committee.

Rationale: In the last several years the expenses of the department have exceeded the income by around \$100,000. We have tried several ways to decrease spending and still have a large deficit. The increase would not take effect until the 2027 membership year.

#6 Proposed Amendment to Standing Rules Article VII Finance Section 14 Per Diem and Mileage: (a)

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>One day per diem will be fifty dollars (\$50.00); multiple day per diem will be seventy-five (\$75.00) per day; and mileage will be paid if stated at forty cents (\$.40) per mile.</p>	<p>One day per diem will be fifty dollars (\$50.00); multiple day per diem will be seventy-five (\$75.00) per day; and mileage will be paid if stated at forty cents (\$.40) per mile.</p>	<p>Per diem will be fifty dollars (\$50.00); per day and mileage will be paid if stated at forty cents (\$.40) per mile.</p>

Proposed by: Department Finance Committee

Rationale: To cut down on spending and simplify the per diem. The change will become effective at the close of the 2025 Department Convention.

Proposed Amendment to Standing Rules – Section 16 Finance – Conference and Conventions (Department and National)

Current Wording	Proposed Amendment	If Adopted, Will Read
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<p>(h) The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include; mileage, registration, room, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training. Allowable expenses for all others listed above include, mileage, registration, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>	<p>Amend by changing the word mileage to transportation</p> <p>(h) The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include; transportation, registration, room, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training. Allowable expenses for all others listed above include, transportation, registration, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>	<p>Amend by changing the word mileage to transportation</p> <p>(h) The Department President, First Vice President, Leadership Chairman, Department Honorary Junior President, and if from MN and not reimbursed by National, the National Northwestern Division Vice President and/or the National Northwestern Division Honorary Junior Vice President, may attend with partial reimbursement, the Northwestern Division Mission Training. Allowable expenses for the Department President and the National Northwestern Division Vice President to include; transportation, registration, room, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training. Allowable expenses for all others listed above include, transportation, registration, meals the day of the training when not provided, one meal per day when traveling more than 150 miles to and from the training, and one-half the room rate. All expenses will be budgeted from the National Leadership fund. Receipts required with expense reimbursement request.</p>
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Proposed by:

Rationale: Mileage implies that the member must drive. Changing the word mileage to transportation allows for the option of driving, flying or any other means of public transportation. In many cases, the cost of a flight is less expensive than the cost of mileage.

Proposed Amendment to Constitution & By-laws – Article VIII: Duties of Officers

Current Wording	Proposed Amendment	If Adopted, Will Read
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<p>Section 2. The Executive Secretary shall be in full charge of the work in the Department office. The Executive Secretary shall allocate all duties and be responsible that all work is kept up to date. The Executive Secretary shall keep all books and files that are necessary for the proper conduct of the Executive Secretary’s office and shall conduct the official correspondence and transact such other business as the Department President and Department Executive Committee may direct. The Executive Secretary shall be responsible to the Department President for the efficient and proper performance of the Executive Secretary’s duties and those of the Department staff.</p>	<p>Amend by adding a line concerning minutes of Department Executive Committee meetings.</p> <p>Section 2. The Executive Secretary shall be in full charge of the work in the Department office. The Executive Secretary shall allocate all duties and be responsible that all work is kept up to date. The Executive Secretary shall keep all books and files that are necessary for the proper conduct of the Executive Secretary’s office and shall conduct the official correspondence and transact such other business as the Department President and Department Executive Committee may direct. <i>The Executive Secretary shall provide the minutes of all Department Executive Committee meetings within 10 business days.</i> The Executive Secretary shall be responsible to the Department President for the efficient and proper performance of the Executive Secretary’s duties and those of the Department staff.</p>	<p>Section 2. The Executive Secretary shall be in full charge of the work in the Department office. The Executive Secretary shall allocate all duties and be responsible that all work is kept up to date. The Executive Secretary shall keep all books and files that are necessary for the proper conduct of the Executive Secretary’s office and shall conduct the official correspondence and transact such other business as the Department President and Department Executive Committee may direct. <i>The Executive Secretary shall provide the minutes of all Department Executive Committee meetings within 10 business days.</i> The Executive Secretary shall be responsible to the Department President for the efficient and proper performance of the Executive Secretary’s duties and those of the Department staff.</p>
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Proposed by:

Rationale: The insertion of a timeline for the Department Executive Committee minutes provides awareness for all members of when the minutes will be available.