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| **Proposal #5** Change to Department Standing Rules – Article X Finance, Section 14 Per Diem and Mileage |

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| **Current Wording** | **Proposed Amendment** | **If Adopted, Will Read** | **Rationale** |

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| Article X Finance, Section 14 Per Diem and Mileage | Add the following: Attendees of an electronic meeting are not eligible for per diem. | Section 14 Per Diem and Mileage: Attendees of an electronic meeting are not eligible for per diem. | As there are no expenses incurred, and per diem is to reimburse necessary expenses, such as lodging, meals and incidentals; there shall be no per diem allowed. |

Per Diem is paid to reimburse lodging, meals and incidental expenses.

**Proposed by:** [Enter the name of the person/committee who is proposing the amendment]

**Rationale:** [Enter the Rationale for the change]

**Consequential amendments**: [Note any amendments that will be affected if the proposed change is adopted]